



JANSEVA SAMITI SANCHALIT

SHRI M. D. SHAH MAHILA COLLEGE OF ARTS AND COMMERCE

B. J .PATEL ROAD, MALAD WEST – MUMBAI – 400064.

IQAC

AQAR – 2011-2012

NAAC Institutional Quality Sustenance and Development Survey

[Exit this survey](#)

NAAC
NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals.

The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of

Exit this survey

1. Kindly provide the details of the institution

Name of Institution:

SHRI M. D. SHAH MAHILA COLLE

Year of Establishment of the Institution:

1968

Address Line 1:

B. J. PATEL ROAD,

Address Line 2:

MALAD WEST

City/Town:

MUMBAI

State:

MAHARASHTRA

Postal Code:

400064

Email Address:

mdshahmahilacollegce@gmail.cor

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

2008-2009

Current Grade:

A

CGPA:

3.03

3. Institutional Status

Affiliated Permanent ☒

4. Contact Person Details

Name of Head of Institution:

DR. DEEPA SHARMA

Contact Phone:

022-28831622

Email:

mrsdeepasharma@gmail.com

Website URL:

www.mdshahmahilacollege.ac.in

Name of IQAC Co-ordinator

MS. SHUBHA ACHARYA

Email:

shubz67@gmail.com

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	5
Post Graduate (MA/M.Sc./M.Com etc.)	2
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	4
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	3
Other value added programmes	7
Any other programme offered (Specify)	14

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	1
New programmes designed	1
Programmes under revision	1
Interdepartmental collaborative programmes	4
Inter institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	5
Number of NAAC peer team recommendations implemented	14
Number of UGC/any other expert committee recommendations implemented	0

Number of review
committee

5

recommendation under
implementation

Number of NAAC peer
team recommendations
under implementation

10

Number of UGC/ any
other expert committee
recommendations under
implementation

0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength
required as per norms
for all programmes

90

Total faculty on rolls

90

Faculty added during
the year

0

Faculty positions
vacant

0

Faculty left during the
year

1

Total number of visiting
faculty

14

Total number of guest
faculty

0

8. Qualification of Faculty

PhD and Above

18

MPhil

20

Masters

90

Any other (Specify)

20

9. Faculty qualification improvement

PhD awarded to
existing faculty

2

MPhil awarded to
existing faculty

0

Any other degree
awarded to existing
faculty

0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff
(total sanctioned)

73

Administrative staff (Actual strength)	<input type="text" value="62"/>
Added during the year of reporting	<input type="text" value="0"/>
Left during the year	<input type="text" value="1"/>
Number of posts vacant	<input type="text" value="11"/>

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	<input type="text" value="1"/>
Technical Support Staff (Actual strength)	<input type="text" value="1"/>
Added during the year	<input type="text" value="0"/>
Left during the year	<input type="text" value="0"/>
Number of posts vacant	<input type="text" value="0"/>

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

DD

MM

YYYY

Year of establishment of IQAC

08

/

10

/

2004

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	17
Number of Alumni in IQAC	0
Number of Students in IQAC	2
Number of Faculty in IQAC	10
Number of Administrative Staff in IQAC	1
Number of Technical Staff in IQAC	1
Number of Management Representatives	1
Number of External experts in IQAC	1
Number of any other stakeholder and community representatives	1

14. IQAC Meetings

Number of IQAC
meetings held during
the year

12

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes ☐

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic
programmes proposed

2

Number of value
added programmes
proposed

7

Number of skill
oriented programmes
proposed

7

Number of faculty
competency and
development
programmes proposed

1

Number of other staff
development
programmes proposed

2

Number of student
mentoring
programmes proposed

0

Number of co-
curricular activities
proposed

20

Number of inter
departmental
cooperative schemes
proposed

3

Number of community
extension
programmes proposed

1

Any other
programmes proposed
(Specify)

0

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic
programmes
implemented

2

Number of value
added programmes
implemented

7

Number of IQAC
meetings held during
the year

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes ☐

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic
programmes proposed

Number of value
added programmes
proposed

Number of skill
oriented programmes
proposed

Number of faculty
competency and
development
programmes proposed

Number of other staff
development
programmes proposed

Number of student
mentoring
programmes proposed

Number of co-
curricular activities
proposed

Number of inter
departmental
cooperative schemes
proposed

Number of community
extension
programmes proposed

Any other
programmes proposed
(Specify)

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic
programmes
implemented

Number of value
added programmes
implemented

Number of skill oriented programmes implemented	7
Number of faculty competency and development programmes implemented	0
Number of other staff development programmes implemented	2
Number of student mentoring programmes implemented	0
Number of co-curricular activities implemented	20
Number of inter departmental cooperative programs implemented	3
Number of community extension programmes implemented	1
Any other programmes suggested that are implemented (Specify)	0

10. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	2
Number of participants from the institution	75
Number of participants from outside	45
Number of external experts invited	4
Number of external conferences/seminars/ workshops on institutional quality attended	2

conducted with IQACs
of other institutions as
collaborative programmes

9. Did IQAC receive any funding from UGC during the year ?

Yes

No

10. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input - If NA/NIL-) Any other source including internal financial support from the management Specify amount)

Amount Received from
UGC

Amount Received from
any other source
including the college
management

11. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

Year long programme on value Education.
Strategy to improve results for BMS/ BCA
Training & Workshop to budding student entrepreneurs
Meritorious achievements(1st & 2nd Prize) at NCQM organised BEQET Award competitions.
Two seminar (for Teaching and Non-Teaching each) in 2011-2012
Innovative programmes under UGC Merged schemes 5 department.
Activities and coaching for competitive training to 250 students under UGC merged scheme, Counselling services and remedial teaching in English.

Prev

Next

Exit this survey

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	1
Number of faculty members involved in curriculam restructuring/revision/syllabus development	20
Number of programmes in which evaluation process reformation taken up and implemented	5
Number of active teaching days during the current academic year	91+ 90
Average percentage of attendance of students	76%
Percentage of classes engaged by guest faculty and temporary teachers	5%
Number of self financed programmes offered	7
Number of aided programmes offered	2
Number of programmes discontinued during the year	0

23. Whether any systematic student feedback mechanism is in place ?

Yes ☒

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken 29%

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year 1

Number of minor research projects undertaken during the year 5

Number of major ongoing projects 1

Number of minor ongoing projects 5

Number of major projects completed 0

Number of minor projects completed 3

Number of major project proposals submitted for external funding 1

Number of minor project proposals submitted for external funding 2

Number of research publications in peer reviewed journals 14

Number of research publications in international peer reviewed journals 3

Number of research publications in national peer reviewed journals 27

Number of research papers accepted for publication in international peer reviewed journals 4

Number of research papers accepted for 34

publication in national
peer reviewed journals

Average of impact factor of
publications reported

50%

Number of books
published

8

Number of edited books
published

2

Number of books (single
authored) published

4

Number of books
(coauthored) published

0

Numbers of conferences
attended by faculty

118

Number of international
conferences attended

20

Number of national
conferences attended

34

Number of papers
presented in conferences

80

Number of papers
presented in international
conferences

10

Number of papers
presented in national
conferences

34

Number of conferences
organized by the
institution

15

Number of faculty acted
as experts resource
persons

7

Number of faculty acted
as experts resource
persons - international

1

Number of faculty acted
as experts resource
persons- national

7

Number of collaborations
with international
institutions

0

Number of collaborations
with national institutions

1

Number of linkages
created during the year

0

Total budget for research
for current year as a
percentage of total
institution budget

Amount of external
research funding received
in the year

Number of patents
received in the year

Number of patents applied
for in the year

Number of research
awards/ recognitions
received by faculty and
research fellows of the
institute in the year

Number of PhDs awarded
during the year

Percentage of faculty
members invited as
external experts/resource
persons/reviewers/referees
or any other significant
research activities

[Prev](#)[Next](#)

Exit this survey

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	4260
Actual enrollment during the year	3620
Student dropout percentage during the year	1.71
Success percentage in the final examination across the courses	84
Number of academic distinctions in the final examination and percentage	78
Number of students who got admitted to institutions of national importance	81
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ BET	0
Number of students qualified GATE/ CAT/ other examination	0

Specify)

8. Does student support mechanism exist for coaching for competitive examinations?

Yes ☐

9. Student participation, if response is yes to Qn. 27

Number of students participated 110

10. Does student counselling and guidance service exist ?

Yes ☐

11. Student participation, if answer to Qn. 29 is yes

Number of students participated 52

12. Career Guidance

Number of career guidance programmes organized 7

Percentage of students participated 40

13. Career guidance programmes

13. Is there provision for campus placement?

Yes ☐

14. If yes to Qn. 32

Number of students participated in campus selection programmes 147

Number of students selected for placement during the year 88

15. Does gender sensitization program exist ?

Yes ☐**36. If Answer is Yes to Qn 34**Number of
programmes
organized

3

37. Student activitiesNumber of students
participated in
external cultural
events

49

Number of prizes
won by students in
external cultural
events

12

Number of cultural
events conducted by
the institute for the
students

30

Number of students
participated in
international sports
and games events

0

Number of students
participated in
national level sports
and games events

0

Number of students
participated in state
level sports and
games events

12

Number of students
participated in
university level
sports and games
events

12

Number of prizes
won by students in
international sports
and games events

0

Number of prizes
won by students in
national level sports
and games events

4

Number of prizes

on by students in
ate level sports
nd games events

4

umber of prizes
on by students in
niversity level
ports and games
vents

4

umber of sports
nd games events
nducted by the
atitute for the
udents

8

3. Composition of students

ercentage of
cheduled Caste

57

ercentage of
cheduled Tribe

1

ercentage of other
ackward
ommunities

31

ercentage of
omen students

100

ercentage of
hysically
hallenged

4

ercentage of rural
tudents

0

ercentage of urban
tudents

100

9. Scholarships and Financial Support

umber of students
vailing financial support
om the institution

150

mount disbursed as
nancial support from the
stitution

105000

umber of students
warded scholarship
om the institution

60

umber of students
ceived notable
ational/international

0

achievements/recognition

10. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives

Prev

Next

Exit this survey

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

1. Whether perspective plan for overall developmental activities is created ?

☒ Yes

☐ No

2. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

☒ Yes

☐ No

3. Whether benchmarking is created for institutional quality management efforts ?

☒ Yes

☐ No

4. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

Feedback Mechanism from - RBNQA
Research Projects for Students
Self evaluation for faculty

5. Is a Management Information System (MIS) in place ?

☒ Yes

☐ No

6. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

Enter the respective details corresponding to the serial numbers)

Accounting
Multicolumnar bank book
Comparison of budgeted and actual expenses
Accounts fully computerized including annual report
Salary programme developed by technical unit
Single entry data generates:
Salary sheet, bank statement, deduction statements,
Salary slips, yearly salary statements, monthly TDS and Form no. 16
2. Student admission / 3. Student records / 4. Evaluation and examination procedures
Students Database Management system
Indigenously prepared by technical unit
Students database used for
Admission process
Generation of U-rolls
Issue of I-Cards
Fee management
Examination process and results
Railway Concession
Other
HR & Employee Database
Employee Leave Management

7. Existence of learning resource management

	Yes	No
e-database in library	✓	
ICT and smartclass room	✓	
e-learning sources (e-Books, e-Journals)	✓	
Production of teaching modules	✓	
Interactive learning facilities	✓	

18. Internal resource mobilization : Kindly provide the amount contributed

Research	25000
Consultancy and training	0
Student contribution	0
Alumni contribution	2000
Wellwishers	3325201

19. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	1089675
Amount spent for student welfare	0
Amount spent for staff welfare	0

20. Is delegation of authority practiced

☒ Yes
☐ No

21. Does grievance redressal cell exist ?

	Yes	No
Faculty	<input checked="" type="checkbox"/>	
Students	<input checked="" type="checkbox"/>	
Staff	<input checked="" type="checkbox"/>	

22. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	5
Number of grievances resolved	3

23. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	120
-------------------------------	-----

Number of grievances resolved

4. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

5. Has the institution conducted any SWOT analysis during the year

☒ Yes
☐ No

6. The SWOT analysis was done by internal or by external agency

☒ Internal
☐ External

7. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

☐ Feedback Mechanism
☐ Implementation of PES (Perforation Excellence System)
☐ BOUL

8. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

☐ Less number of High achievers population
☐ Research
☐ Infrastructure

9. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

☐ Empowering students in all round development
☐ Data Managment
☐ Use of technology for Teaching Learning

10. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- » Tackling space constraint in a suburban location of a metropolitan city
- » Sustaining aided vanilla courses

1. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

- » Quality circle on marching towards performance excellence
- » Valuing Values programme
- » Entrepreneurship training

2. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- » Proactive unit for Quality Development
- » Good medium for Sharing best practice.
- » NAAC Could improve on AQAR questionnaire

Prev

Next

[Exit this survey](#)

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / Initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

[Prev](#)[Done](#)