

ANNUAL QUALITY ASSURANCE REPORT

2008 - 09

'JANSEVA SAMITI SANCHALIT'
SHRI M. D. SHAH MAHILA COLLEGE OF ARTS AND COMMERCE

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***THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)
OF THE IQAC FOR THE YEAR 2008-09***

INTRODUCTION

Shri M. D. Shah Mahila College of Arts & Commerce is a Women's College affiliated to the S.N.D.T Women's University, Mumbai –20. It is an aided institution recognized as a minority college since 1993. Situated in the western suburbs of Mumbai, with an area of 1.41 acres the college offers Bachelor's degree in Arts, Commerce, Management Studies, Computer Applications and Masters' degree in Commerce, Economics and Hindi. In B.A., the programme options are available in four mediums – English, Hindi, Marathi and Gujarati. Apart from the regular courses, various value added, Enrichment courses and UGC approved Career Oriented Programmes are offered to the students. To make students globally competent 100 hours of computer course is offered to all the Students. The total number of Students in the academic year 2008–09 is 3020. There are 46 permanent teaching and 19 temporary Teachers as per the guidelines of the university.

In the constant pursuit of quality education the college conducts academic audit, peer audit of library services and regular feedback from all the stakeholders. Students also participate in improving the key institutional processes, for example they have representation in Internal Quality Assurance Cell, Grievance Redressal Cell, and Students' Voice programme. The college strives to be a truly quality conscious women's Institution in these changing times of the 21st Century. Perhaps it is this which has earned it in 2008, the awarded rating "A" in the re-accreditation by NAAC.

The Vision statement of the college is as under-

To enlighten and empower women in enhancing the quality of society

The **Mission** statements reframed this year are as under:

- To provide quality education without discrimination to one and all.
- To prepare economically and socially empowered, value oriented citizens.
- To develop competent, confident and positively inclined individuals.
- To prepare Students for global competence.
- To facilitate academically disadvantaged Students to go for higher education.
- To enhance cultural identity and heritage among Students.

Core Values:

- Commitment for educating Women despite limitations.
- Belief in Empowering Women & providing equal opportunity.
- Student – Centric approach.
- Innovation in education and total quality.
- Lead by example.
- Team – building and democratic approach.
- Accomplish through honesty, integrity and fairness.

Objectives:

- Benchmark quality standards against 'A' accredited Colleges for enhancement of quality standards and take appropriate post-accreditation quality sustenance measures.
- Promote and Encourage Research activities
- Empower Students for active and constructive participation in the academic process
- Improve infrastructure and other facilities
- Social Responsibility : Enhance reach of community programs
- Create a sense of belonging and participation in all the constituents of the institution.

PART - A

the way forward.....

Action plan outlined by the IQAC at the beginning of the academic year to achieve the objectives as mentioned above were as under:

- **Quality Standards**

- ▶ IQAC team to visit and interact with Colleges accredited with A grade for identifying the gaps and benchmarking processes for improvement.
- ▶ To draw out a strategic plan for the next five years.
- ▶ To collaborate with institutions at a global level.
- ▶ Train Students and develop leaders of Student Quality circles.
- ▶ To conduct workshops for Students, Teachers and Non teaching staff for reinforcing quality standards.
- ▶ Conduct 2 seminars each for Students and Teachers.
- ▶ To conduct external and internal audits for Departments, Library and Support Services.
- ▶ To obtain feedback from Students on instructional quality, infrastructure and facilities provided for academic development. Feedback was obtained from other stake-holders regarding the over-all management / administration.

- **Research Activities**

- ▶ Discuss and counsel Teachers on one-to-one basis for creating interest in research activities for academic improvement.
- ▶ To encourage more Teachers to take up FIP, minor / major research projects.
- ▶ To initiate research projects at the College level.
- ▶ To encourage more lecturers to publish Research Articles.

- **Empowerment of Students**

- ▶ Encourage Students' participation in improving the key institutional processes, for example - representation in Internal Quality Assurance Cell, Grievance Redressal Cell, Students' Voice programme and quality measures undertaken.
- ▶ Encourage Students to use internet and library facilities for project work and course curriculum assignments.
- ▶ Introduce various courses beyond the prescribed syllabus for self growth and development.

- ▶ Initiate Quality Circles for Students.
- ▶ Arranging face to face interaction between aggrieved parties for redressing grievances and creating a transparent, and efficient working system through Students Voice.
- ▶ Organize Career fairs and self employment workshops.
- ▶ Step up field visits and study tours.

- **Infrastructure & Other facilities**
 - ▶ Streamline various MIS activities.
 - ▶ Construction of Gymnasium, Canteen & Student's Common Room.
 - ▶ Development of Audio-Visual Room.
 - ▶ Augment software for Library services.
 - ▶ New Computer centre for teachers.
 - ▶ Assign office space for IGNOU.
 - ▶ Formation of a Technology unit.

- **Social Responsibility**
 - ▶ Enhance reach to a wider section of the society through community programs of Janseva NGO.
 - ▶ Encourage Students for community outreach programmes through individual Departments in collaboration with Jan Seva NGO.

the distance covered.....

The outcomes of various activities undertaken during the year are as under:

- **Quality Standards**

- ▶ Our college was granted A Grade in the NAAC accreditation process.
- ▶ Quality circles among Teachers and Students were taken up.
- ▶ Inter-collegiate seminars were arranged for Teachers, library and non teaching staff.
- ▶ SWOT Analysis was conducted by the library.
- ▶ IQAC brought out their second newsletter titled 'Horizon'.
- ▶ An exhibition on NAAC peer team visit was organized for selected colleges.
- ▶ Presentations were made by the Non-teaching staff at National and International seminars on implemented Kaizen techniques
- ▶ Academic Calendar with plans of Departmental activities finalized and posted in the website.
- ▶ Several In-house workshops were conducted:
 1. "Quality management tools and techniques" for teachers.
 2. "Enhancing effectiveness" for administrative and support staff.
 3. "Kaizen" for students.
- ▶ IQAC drew out the strategic plan for the period 2008-2013.
- ▶ An international Symposium on 'Quality in Higher Education' was organized in collaboration with Dowling University, New York.
- ▶ **TQM Endeavours :**
 1. The administrative and support staff formed a TQM team to work on the project "Making information and Data Management student friendly". This was presented at the BEQET competition held at NCQM in February 2008.
 2. The project "Ease Communication Lapses to elevate communication level" was awarded the 2nd prize by NCQM and was declared the second best quality enhancement team of 2008.

- **Research Activities**

- ▶ Counseling sessions were held by the Principal and Convener of Research Cell with Teachers wherein the need for stepping up research activities was emphasized.
- ▶ **5 Lecturers** have been sanctioned Minor Research (UGC) projects.
- ▶ **6 National Level Seminars** have been successfully completed.
- ▶ **1 Lecturer** was granted FIP under UGC.
- ▶ Two research projects were undertaken at the college level :

- a) “**Anaemia among Adolescent Girls – Intervention and Improvement Strategies**” related to Improvement of health status of adolescent girls was undertaken by the Health Centre – Arogyam and is currently in its third and final phase.
- b) “**Stakeholders’ Voice– A study of feedback analysis for Quality Improvement Strategies**” was undertaken to study the feedback of stakeholders to improve the quality of institution. The pilot study is now ready and data collection is in progress.
- ▶ Compilation of research articles by Teachers was done and an in-house compendium ‘SANKALAN’ has been published.
 - ▶ Students were encouraged to take up research projects at the college and University level.
- **Empowerment of Students**
- ▶ Active participation by Student’s in various key institutional processes was encouraged.
 - ▶ Students presented research papers at inter-collegiate seminars.
 - ▶ Exploratory nature of project work and course assignments sourced from various websites and books was encouraged.
 - ▶ Introduced Value Added Departmental and COP courses. This year some Departments either continued or started some value added free of charge courses for Students– the **Department of Economics** offered Students short courses on **Quantitative Techniques, Consumer Awareness and Income Tax**, **BMS / BCA** offered Students a bridge course in **Math & Statistics** and the **Music Department** provided **Training of basic Swaras** to Students. The **Department of English** started a course on “How to appear for Competitive Exams”.
 - ▶ These facilities are an outcome of the internal audit.
 - ▶ Most departments organized talks on career guidance.
 - ▶ 14 field visits and 5 study tours were conducted.
 - ▶ Mentoring of Students was undertaken by Departments of English, Gujarati, Psychology and BMS.
 - ▶ Bi-annual Parent Teacher meetings were held with 80% attendance where academic performance of each student was discussed.
 - ▶ A (Management of Information System) MIS programme developed by a BCA student has been implemented in the institution to improve working efficiency.
 - ▶ The Canteen staff and Students had a face to face interaction through the Students’ Voice. The feedback/suggestions received during the interaction were put into application wherever feasible.

- ▶ The existing feedback mechanism was extended to all stake holders.
 - ▶ In partnership with IGNOU, the college has started various certificate diploma, graduate and post graduate courses.
 - ▶ Campus interviews, talks were organized for students.
- **Infrastructure & Other facilities**
 - ▶ MIS implementation for exercising administrative controls and efficient flow of information between various concerned groups has been completed in certain areas.
 - ▶ Construction work of the new building housing Gymnasium, Cafeteria and AV room is in progress. Major repairs of the college electrical works were undertaken, wherein new electrical wiring, fittings were provided in the classrooms, lobby and the entrance.
 - ▶ Library has subscribed for more journals to equip the reading public with current information in academic circles. Segregated reading space for Degree courses, other professional and PG courses has been functional. The facility of scanned photographs of Students I- cards and the practice of providing tamper proof identity cards to students to access library books and avail internet facility continues.
 - ▶ In order to increase stacking capacity and to improve accessibility the library added VINAR racks. CCTV camera has also been installed. Two new computers were purchased for student use. This year Chandulal Selaraka study corner was also inaugurated. SOUL package has recently been activated. Library staff was trained in SOUL usage.
 - ▶ New Computer centre with 12 internet ready computers has almost become functional for teachers.
 - ▶ New office for IGNOU has been allocated.
 - **Social Responsibility**
 - ▶ Students from several Departments including NSS & NCC work in several projects conducted by Janseva NGO– Astitva, Umang, Sakar, Prayas. The activities centred around creating awareness on health issues, environmental issues of cleanliness / tree plantation and tribal insurance policy (Janashree Bima Yojna). Other activities that NSS students were involved during the year were conducting workshops which addressed problems of adolescent girls, adoption of Anganwadi Balwadis, Old Age home and community work at Agassi, Virar, Marve, Manori, Aksa beach and at Sanjay Gandhi National Park at Borivili.

- ▶ Students of Department of Child Care and Department of Psychology offered their services to schools for mentally challenged children and general schools. Students of Department of Music took the initiative in infusing patriotism amongst young brains by teaching them patriotic songs.
- ▶ Under the aegis of Arogyam and the Department of History, trained students regularly visited selected areas in Hanuman Nagar, Kandivili (E) to generate awareness among community members regarding prevention of various diseases like diabetes, blood pressure and heart related problems.
- ▶ The Disaster management cell of the NSS wing organized a 3 day workshop entitled “Alert Mumbaikar Abhiyan” in collaboration with the Security Department, Mumbai Police Headquarters to create awareness among youth to handle difficult situations during riots and bomb blasts.
- ▶ Under community outreach programmes Astitva volunteers performed street plays on issues like cleanliness, AIDS awareness etc. Project “Sakar” for children welfare and “Umang” for senior citizens were successfully carried out. A two day inter-active sessions on “Services for specially challenged children” for parents of specially challenged children was organized.

All these programmes are integrated with academic curricula as they render practical experience, infuse value education and help to make good, democratic committed citizens.

Special Efforts

- Our college completed 40 years of its existence in the year 2008. To commemorate this grand occasion and to celebrate the A grade received by the college a documentary was prepared and presented at a special function.
- With an aim to meet contemporary global challenges and to keep abreast with the latest practices in the field of education, an International symposium on “Quality in Higher Education” was organized in our college in collaboration with Dowling College, New York.

- All Departments arranged Guest lectures and Talks covering relevant subjects.

► **For Students:-**

- Mentoring was encouraged at two levels by certain Departments at the student -teacher level and student-student level.
- Bridge courses in English and Mathematics by Dept. of BCA, BMS as value added courses were continued.
- An in-house workshop on “Kaizen” for students by IQAC
- Special coaching was arranged for students appearing for competitive entrance exams conducted by Banks, LIC, Railways etc.
- A Quiz on competitive exams was held by the Department of English. Selected students were trained for appearing in competitive exams by the Teachers of the Department.
- Workshops and Training programmes on different topics like Leadership, Teamwork, Communication, Stress and Time Management were conducted for students by Janaseva NGO.
- An inter-collegiate Research Paper Reading Competition was organised by the Department of Psychology. Prize-winning research papers were published in the journal Mindlink. A Paper Presentation Competition on Woman’s Issues was organized for both English and Non-English medium students by the Department of English.
- Arogyam - The Health Centre conducted Eye and Dental check exclusively for Students. A Thalassemic Detection Camp was organized in two phases. Anaemic students were provided free medicines. Students with Thalassemic minor were counseled regarding preventive measures to be taken. Three guest lectures were also arranged to enlighten students about health problems specific to women.
- Departments of Psychology and Economics conducted multiple-choice testing sessions for internal assessment and practice sessions.
- Yoga is being taught as additional skill to all the Students of BMS and BCA.

▶ **For Non-Teaching Staff:**

- A talk by Shabbar Sutterwala on Stress Management was also arranged.
- The administrative and support staff formed a TQM team to work on the project “Making Information and Data Management Student Friendly”. This was presented at the BQET competition held at NCQM.
- Members of the non-teaching staff were encouraged to participate in seminars on Quality management in Higher Education.
- Arogyam: A complete checkup camp was organized for Non-teaching staff.

▶ **For Teachers**

- Activities organized by the staff study circle are-Inviting experts from various fields for talks on topics viz. Recession, Stress-management, Filling the IT form, etc.
- To foster harmony and encourage a positive working atmosphere the following programmes are also organised by the College periodically.
 - Sports Meet for teaching and non-teaching staff.
 - Dinner organised by management for teaching staff.
 - Organising get-togethers by arranging picnics and celebrating festivals and pujas.
 - The Management has invited proposals for welfare schemes.

PART - B

the dreams achieved.....

1. Activities reflecting the goals & objectives of the institution.

Activities

Characteristics

Literary Activities

- Mono-acting, Drama, Street play on various social issues, Essay-writing, Poetry Reading, Dumb Charades, What is the Good Word. I am my own boss, Elocution, Debate, Spin-a-yarn.
- Educational Tours.
- Visit to plays, movies followed by interactive discussion.
- Quiz on competitive exams with follow up training by Departments of English and Marathi.
- Remedial English for Students with low level.
- Paper presentation by students at collegiate and intercollegiate level by Department of Psychology and English.
- Talks by eminent writers.

In House Publications

- News letter – **Horizon** by IQAC
- Mind link –Dept. of Psychology
- Bijankur – Dept. of Marathi

Creative Output from Students

- Use of Wall-papers, presentations and audio-visual aids to show-case a variety of current issues.
- Paper reading on contemporary issues.
- Surveys and Minor research projects.
- Articles in *Spandan* –the college magazine exclusively for Students.

Health of Students (through Health Centre– Arogyam)

- Thalassemia check up
- Talks on Womens health were arranged.

Enrichment Courses

- Sanskrit
- Yoga
- Communication skills
- Value Education
- Life Skills

2. New academic programmes initiated (UG & PG)

- Psychology Department organized an orientation on- “How to appear for MA entrance exams” for the TYBA (English, Marathi) medium students.
- Remedial English under improvement plan by Department of English.
- Travel & Tourism, Fashion Designing, Interior Designing career oriented courses continued.
- Certificate courses offered in Consumer Awareness, Income Tax and Financial Budgeting by Department of Economics.
- Training for Competitive exams by Departments of English.
- Certificate course in Personality Development by Department of Gujarati
- Riyaz – a Certificate course by Department of Music.
- Certificate course in Tally and Retail Management.

Tie-up with IGNOU for establishing a Study Centre for Contact Programs for Students pursuing MCA & MBA Courses

3. Innovations in curricular design and transaction

The College follows University rules in the implementation of the syllabus. However, various short-term courses are offered to supplement Student’s over-all development.

4. Inter –disciplinary programmes

- Departments of English, History and Sociology conducted a joint study tour to Art exhibition, museum and Kanheri caves.
- Department of Marathi and Music organized a programme jointly celebrating “Ashadi Ekadashi” on 14th July 2008.

5. Examination reforms implemented

6. Candidates qualified: – NET / SET / GATE etc.

NET qualified Teachers – Total-10

(Male – 03+01 (New)

Female- 06)

SET qualified Teachers- Total-16

(Male – 05+01(New)

Female – 10)

7. Initiative towards faculty development programme:

- Programmes by Staff Study Circle – Workshops on Recession, How to fill the IT form, etc.
- Welfare schemes for the staff by the management have been planned.
- Programmes conducted for leveraging IT for faculty improvement consequent to TQM project on usage of IT by teaching staff.
- Inculcation of research culture resulted in sanction of 5 minor research projects from UGC.
- Compilation of published Research Articles of Staff.

8. Total number of Seminars, Workshops and Study Tours/Visits conducted.

Seminars	:	06	English, History, Childcare, Marathi, Hindi, M.A. Hindi
Workshops	:	12	Commerce (3) , IQAC (3), BMS/BCA(6),
Visits & Study Tours	:	19	History, English(2), Sociology(2), Psychology, Child Care(3), Music, Accountancy, Commerce(2), Economics(2), Marathi (2), Gujarati, BMS
Quiz		02	English, Commerce
Concert		1	Music
Guest Lectures	:		All Departments have organized Guest lectures.

An International Level Symposium on 'Quality in Higher Education' was organised in collaboration with Dowling College, New York

9. Research project (Ph.D.)

(a) Ongoing Ph. D.

<u>Topic</u>	<u>Faculty (Department)</u>
1 Bharatiya Sanskriti aur Orissa ke Mandir	Mr. Manoj Mishra (Department of History)
2 Critical Study of the novels of Shri S.N. Pendse	Ms. Meenaxi.N. Dadrawala (Department of Marathi)
3 Banking Reforms with special reference to NPA and recovery of Dues.	Ms. Zankhana Thakker (Department of Economics)
4 Strategies of Acculturation In Selected Novels on South Asian Diaspora in Britain	Ms. Tamasha Acharya (Department of English)

- | | | |
|---|--|--|
| 5 | Economic and Social survey of SC and ST Community Special case study Kandivali Assembly | Mr. Prasanna Sonawane
(Department of Economics) |
| 6 | Economical study of Wine industry in Maharashtra | Mr. Kishore Gupte
(Department of Economics) |
| 7 | A comparative study of self concept, emotional maturity and adjustment among Intact and Broken Home children | Ms. Varsha Patel
(Department of Psychology) |
| 8 | A Comparative study of Youth in organized and disorganized families. | Ms. Priyamvada Narula
(Department of Sociology) |

Mr. Manoj Mishra (Department of History) and Ms. Varsha Patel (Department of Psychology) have submitted their thesis in the academic year 2008-09.

(b) Completed Ph.D.

<u>Topic</u>	<u>Faculty (Department)</u>
1. Utilization of Human Resource in Banking Industry with special reference to Parbani District	Smt Sudha P Prabhu (Dept. of Commerce)
2. Dalit Kavita ani Atmakathanachya parinamkarak sampretonasathi Koshnirnviti	Mr. R. R. Jadhav (Department of Marathi)
3. Sathyottari Pramukh Hindi Upanyasome Vyakht Nari Chetana	Ms. Hiral Thakor (Department of Hindi)
4. Nostalgia in Gujarati Essay	Mr. Hitesh Pandya (Department of Gujarati)
5. Evolution of Raaga and Analytical study of new ragas of the Modern period	Ms. Anaya Thatte (Department of Music)
6. Management Strategies of Information Technology Industries in India and in the U.S.A.	Mr. Rajesh Chedda (Department of Accounts)

(c) Articles in Books written by our staff during the academic year 2008-09

<u>Title of Article / Book</u>	<u>Author</u>
1. "Indo-Russia Military Ties: Rising as a Phoenix" (Centre for West Asian Studies, Jamia Milia, New Delhi)	Dr. Ranjana Mishra (Department of History)

- | | |
|---|---|
| 2. “Changing Contours of Indo–Russian Strategic Relations” (Indo–Russian Diplomatic Relations, Ed. Andrei M. Nazarkin) | Dr. Ranjana Mishra
(Department of History) |
| 3. “Russia and India: Brahmos Reaffirms Faith” ed: V. D. Chopra (Significance of Indo–Russian relations in the 21 st century) | Dr. Ranjana Mishra
(Department of History) |
| 4. “Business Process Outsourcing (BPO): Finance and Accounting, Trends, Opportunities and Challenges” in Business Process Outsourcing and Knowledge Process Outsourcing, Commonwealth Publishers, New Delhi, Oct 08, ED. By Vivek Deolankar | Mr.Rajesh Chedda
(Department of Accounts) |

(d) International Seminars / Conferences

<u>Topic</u>	<u>Presented By</u>
1) Learning Wisdom at their Knee: What Literature for Children Teaches Us	Smt Prabha Krishnan. (Department of English)
2) Strategic Arms Regulation	Dr. Ranjana Mishra (Department of History)
3) Buddhism on Silk Route	Dr. Ranjana Mishra (Department of History)
4) Art and Architecture of Seljuk of Anatolia (Turkmenistan)	Dr. Ranjana Mishra (Department of History)
5) Economic development and climate change (Carbon Credit)	Dr. Jayshree Mehta (Department of Commerce)
6) Managing for the new millennium – Stages and competencies (Blue Ocean Strategy)	Dr. Jayshree Mehta (Department of Commerce)
7) Strategy of IMF	Dr Sudha Prabhu (Department of Commerce)
8) Finance and Accounting Business Process Outsourcing in India.	Dr.Rajesh Chedda (Department of Accounts)

10. Patents Generated: Nil

11. New collaborative research programme: Nil

12. Research grants received from various agencies:

Ongoing Minor Research Projects granted by UGC – 4:-

<u>Project Topic</u>	<u>Faculty Name</u>	<u>Department</u>	<u>Amount</u>
1. Indo-Vietnam Trade Relations– Challenges and Prospects.	Dr. Ceena Paul	Economics	Rs.55,000.00
2. The World Ancient Myths: A Minefield of Wisdom.	Smt. Prabha Krishnan	English	Rs.80,000.00
3. Partition Literature: A Pedagogical Approach.	Smt. Sheena Soman	English	Rs.70,000.00
4. Biographical novels in Gujarati Literature.(1985–2005)	Dr. Kalpana Dave	Gujarati	Rs 35,000.00

Dr. Ranjana Mishra, Department of History, completed her Minor Research Project in the academic year 2008–09

13. Details of Research scholars.

- Ph. D. (Completed) – Total–20
Male– 04+3(new); Female – 10+3(new)
- (Ongoing) – Total–10
Male– 03; Female – 07
- M. Phil. (Completed) – Total–19
Male– 04; Female – 12+3(new)
- (Ongoing) – Total–17
Male– 08; Female – 09

14. Citation index of faculty members and impact factor.

- Ms. Sonia Rane, Lecturer, Department of History, was actively involved in the preservation of retired battleship Vikrant IMS (Indian Museum Ship) having procured the approval from the President's Office. This was the subject of Sonia Rane's M.Phil thesis. Now she is engaged in saving it from commercialization and imminent destruction.

15. Honour / Awards to the faculty.

- Dr. Rajesh Chheda received an award for Outstanding Research Paper Presentation in the international commerce and management conference organized by University of Mumbai
- The project "Ease Communication Lapses to elevate Communication Level" won the second prize by the NCQM held at Kailash Complex, Hiranandani complex, Vikroli. The team was selected second best quality enhancement team of 2008.
- Dr. Kalpana Dave was invited to be a member of Selection Committee of the Sahitya Akademi Translation Prize (2008-09) by Sahitya Akademi (National Academy of Letters) New Delhi.

16. Internal resources generated. – The institution generated funds for supporting students' freeship.

Ramaben Amrual Shah Trust	38,100/-	Freeship
Anish R. Gilani	3000/-	Freeship

17. Details of Departments getting SAP, COSSIST (ASSIST) / DST, FIST assistance / recognition : Nil

18. Community Services

Community services in collaboration with NGO's	<ul style="list-style-type: none">• BMC• ROTARY CLUB• JAAG• CAMA Hospital• Lions club• THINK foundation
University Department	<ul style="list-style-type: none">• RCWS• PGSR• Distance Education

19. Teachers and officers newly recruited.

Sr.No.	Name of the Lecturer	Subject
1)	Patel Kajal Jayantilal	Commerce
2)	Sakaria Payal J.	Sociology
3)	Sakshi Khatri	Commerce (Vocl.)
4)	Dnyandeo Kale	English
5)	Dr. Babita Shukla	Economics
6)	Nazia Sayyed	Economics
7)	Pramila A. Kunder	A/c's & Auditing
8)	Vijal Patel	Music
9)	Anaya Milind Thatte	Music
10)	Shilpa Gangatirkar	Child Care
11)	Vandana P. Pawar	Psychology
12)	Swarupa R. Apandkar	Psychology
13)	Priya Deshmukh	English
14)	Sharad Tiwari	English
15)	Ravindra Kamble	Marathi
16)	Rekha Sawant	History
17)	Prakash Waghmare	History
18)	Varsha Patel	Psychology
19)	Kavita Jaisinghani	English

20. Teaching, Non – Teaching staff ratio.

- Total Teaching Staff = 56
- Total Non-teaching staff = 67

21. Improvement in the library services.

- Besides being fully computerized and offering of internet access to Students, a new SOUL package was activated. There were other regular features like book displays orientation for Students.
- Book club activities have continued among students.
- Addition of VINAR racks.
- Installation of CCTV camera
- A Book Display was arranged in the library with 5 publishers.
- Addition of two PC's for students
- Opening of Chandulal Selaraka study corner

**22. New books/journals subscribed & their value
(For Academic Year 2008-09)**

- Total no. of books added –588
- Total amount of money spent –Rs.2,13,720/-
- Total number of journals and periodicals : 70
- Total number of bound volumes: 481
- Total no. of books as on 31.03.2009 –31,890
- Book Bank Degree college has 8,059 books out of which 1273 book were purchased in 2008-09.
- Post Graduate Section =270 books
- BMS Section =2459 books
- BCA section =1906 books
- AV section = 296 audio cassettes, 145 video cassettes, 70 CD's and VCD's, 2 CDROMS and 14 E-Books

23. Courses in which student assessment of Teachers is introduced and the action taken on student feedback. –

BA, B.Com, BMS and BCA

24. Unit cost of education per student for the year 2008-09 :

- Rs. 12,837/- (B.A & B.COM) UG LEVEL
- Excluding the salary component = Rs. 1,098/- (B.A & B.COM) UG LEVEL
- Rs.11,334/-(BCA)
- Rs.6644/-(BMS)

25. Computerization of administration and the process of admissions and examination results, issue of certificates.

- Facilities like auto generation on computer of fee receipt, roll numbers, merit lists, results, mark sheets, leaving certificates continue.
- Installation of a new salary package programme is helpful in issuing salary statements, calculation of income tax, other deductions etc.

26. Increase in the infrastructural facilities.

- Construction of New Building for Gymnasium and Canteen is in progress. Provision for Audio Visual Room and Students Common Room has already been made.

- Allocation of office for IGNOU.
- New Computer Laboratory with Twelve computers of the latest version for teaching staff is almost ready.
- Major repairs and renewal of electrical works from the main entrance to the third floor was undertaken.
- New VINAR racks, CCTV camera, two new student computers, SOUL package were added to the Library. A new study corner was inaugurated.

27. Technology up-gradation.

Areas	Particulars	Quantity
Hardware	LCD Projector – SHARP	01
	Computers	12

28. Computer and internet access and training to Teachers and Students.

- The college continues to strive for 100% computer literacy among students by offering compulsory 100 hrs training in computers at nominal charges.
- Internet Access is provided to Students and staff.
- Print outs by library are also provided at a nominal rate.
- A computer centre for teaching staff with internet facility is almost ready.

29. Financial aid to Students.

- The Finance Assistance Committee helped 700 Students with partial contribution towards tuition fees.

Sr. No.	Particulars	No. of Students	Amount (In Rs.)
1	GOI SC Scholarship	94	3,95,310.00
2	GOI SC Freeship	30	50,800.00
3	GOI NT Scholarship	8	26,890.00
4	GOI NT Freeship	7	11,745.00
5	GOI SBC Scholarship	4	12,090.00
6	GOI OBC Scholarship	23	79,255.00
7	GOI OBC Freeship	6	15,565.00
	TOTAL	172	5,91,655,.00

- For Open candidates

Sr. No.	Particulars	No. of Students	Amount (In Rs.)
1	Freeship - From PTA fund	70	67,900.00
	TOTAL	70	67,900.00

30. Activities & support from the Alumni Association.-Maitree

- Participation in programmes and exhibitions like Raas Garba, Annual Day celebration.
- Awarded scholarships to students who had improved upon their tenth standard score by 20%.
- Organized workshop on 'Communication Skills' for Class Representatives, General Secretary and Joint Secretary of the college.
- Undertook beautification of college campus by planting saplings.

31. Activities & support from the Parent - Teacher Association.

- PTA contributed Freeship amounting to Rs. 67,900/- for 70 Students.
- To improve academic results and to provide a platform for interaction, Degree college parent-teacher meet was organized twice during the academic year 2008-09. Parents discussed results and obtained feedback from teachers.
- 24 students were awarded the PTA medal, which is given to students who secured the first rank in each class in the annual examination.

32. Health Services: The Health Centre Arogyam organized different activities. These are as follows:

- Regular visits to nearby slums were organized to promote awareness.
- Nutrition charts were prepared by Students.
- Drama on AIDS awareness by Students.
- Articles on health were collected by students and put up on the wall paper as part of Health Centre Literature.
- Health check up: For students: Anaemic students were identified and given free medicine. Thalassemia Detection Camp was organized in which nearly six hundred students participated. Those identified with Thalassemia minor were counseled regarding preventive measures.

- Health check up: For staff– both teaching and non-teaching: ENT, BP, CBC, cancer test, bone density, skin check up, dental check up, lipid profile, thyroid, blood sugar, body mass index.
- Talks on ‘Women and Health Problems’, ‘Women’s Menstrual Cycle and Reproductive System’ and ‘Family Planning’ were arranged.

33. Performance in sports activities

In keeping with our belief in the overall development of our Students there is a focus on both sports and academics in our college. Our Students won accolades in the following intercollegiate tournaments.

In Athletics we won;

High Jump	– Second prize
Javelin Throw	– Third prize
Relay team	– Third prize

- Third prize in cricket tournament at intercollegiate level.
- Second prize in intercollegiate Rope Malkhamb.
- Students were selected for Inter–university teams for Kabaddi, Kho kho, Malkhamb, Volley ball and Chess.
- Five students selected for Inter–university cricket teams.

34. Incentives to outstanding sportspersons:

- Awards and incentives are given to students who excel in sports activities.
- Adequate training by coaches is provided.
- The College Sports Day held annually encourages a display of talent of not only students but also the members of the Non Teaching and Teaching Staff.

35. Students Achievements and awards.

- **Socio cultural activities**
- Secured fifth position among 65 colleges in Grand finale in SNTD Yuva Mahotsav.

The list of winners is as under:

Name	Event	Awards & Recognition
Ms. Neelam Chauhan & Ms. Bhakti Parab	Debate (Marathi)	First prize
Anamika Patel, Ms. Jyoti Pandey	Debate (Hindi)	Second prize
Ms. Pallavi Gupta	Spin-a-Yarn	Consolation
Ms. Rucha Soman	Classical Vocal Solo	Third prize
Ms. Rucha Soman	Semi Classical (Vocal)	Second prize
Sarita Saroj, Kusum Vishwakarma, Jyoti Pandey, Reema Sharma, Vandana Shabadkar, Sayali Ambewadkar, Rupali Lad, Bhagyashri Bhingarde, Manali Kudave, Bina M. Tank	Folk Dance	Third prize
Shilpa Talekar, Sulekha, Khandagare, Saroj Panchal, Mitali Kotwal, Komal, Rupali	Group Song	Second prize

At the Yuva Mahotsav, Regional Level:

Name	Event	Prize
Harshada Nerurkar	Instrumental (solo)	Second
Shilpa Talekar, Sulekha, Khandagare, Saroj Panchal, Mitali Kotwal, Komal, Rupali	Indian Group song	Second
Sarita Saroj, Kusum Vishwakarma, Jyoti Pandey, Reema Sharma, Vandana Shabadkar, Sayali Ambewadkar, Rupali Lad, Bhagyashri Bhingarde, Manali Kudave, Bina M. Tank	Folk Dance	Second
Pooja Jha, Jyoti Pandey	Debate (Hindi)	Third
Bhakti Parab, Neelam Chavan	Debate (Marathi)	Third
Varsha Kopalkar, Pooja Jha, Ranjana Trivedi	Spin a Yarn	Third
Rucha Soman	Semi Classical (Solo)	Third prize
Rucha Soman	Classical (Vocal)	Third prize

Chandani Lal	Light music (solo)	Third prize
Bharati Pipaliye, Maya Kalsaria	Debate (Gujarati)	Consolation
Shelke Deepali, Swalkar Rupali, Priyanka Kamble, Urmila Mane, Priyanka Gaikwad, Pratiksha Pawar	One Act play	Consolation

Intercollegiate

Name	Event	Prize
Pooja Jha, Bhakti Parab	Debate	Second
Anamika Patel, Jyoti Pandey	Debate	First
Bhakti Parab	Elocution	First

Academic awards:

UNIVERSITY RANKERS

Miss. Patel Shraddha Amrutlal

Highest scorer in D.C. Psychology at University in B.A.III

Miss. Mishra Anita Ramnaresh

Highest scorer in D.C. Hindi at University in B.A.III

Miss. Baswankar Chhaya Harishchandra

Highest scorer in D.C. History at University in B.A.III

36 Activities of the Guidance and Counseling unit.

- Project for Senior citizens "Umang" a panel discussion on Promotion of Interaction between College Students and Senior citizens.
- Project for youth development with MARG "Prayas" an intercollegiate workshop on Leadership and Team building.
- Family Counseling Centre.
- Counseling services for the community.
- Networking with nearby colleges (7 colleges in Suburban Mumbai)
- Interactive sessions for parents of specially challenged children.
- Thalassemia minor students were identified. Counseling and guidance was provided to them and their parents by our health centre, Arogyam

37 Placement services provided to Students.

- Approximately 140 students were provided placement during academic year 2008–09.

38 Healthy Practices

- To improve academic results and for better interaction between parents and Teachers, parent–teacher meet had been organized for all Degree College students.
- The aim of our institution is to make girls self–reliant. All round development is encouraged by organizing workshops on Personality Development, Communication Skills, Career Guidance. Extension Courses, Enrichment Courses, Remedial Courses are also arranged throughout the year.
- Upgraded Computer centre for teachers.
- Mentoring at teacher–student and student–student level.

39. Linkages developed with National / International, academic Research bodies.

- National Centre for Quality Management (NCQM)
- IGNOU

40. Any other relevant information the institution wishes to add:

A documentary tracing the glorious history of Jan Seva Samiti (the management) and the institution was made in commemoration of their completing forty years of existence. Five Ex–Vice Chancellors and the present Vice Chancellor of S.N.D.T. Women’s University and principals of various distinguished colleges graced the occasion.

PART - C

Future Call

And, our plans for the future.....

- Arranging workshops on “Benchmarking” by the IQAC team for the teaching, non-teaching staff and students and taking appropriate post-accreditation quality sustenance measures.
- Creating a Research-oriented environment to encourage both students and teachers.
- Reinforcing value systems in the functioning of the college.
- Streamlining Remedial, Bridge, COP courses to facilitate students.
- Strengthening outreach programmes of NSS, NCC and individual Departments.
- Addition of more TQM methods through Quality Circles to further improve the educational environment.
- Increase mentoring on a student to student basis.
- Fine tune the functioning of MIS.
- Introduce the latest short term courses to increase the knowledge of students to a global level.
- Facilitate the students with the latest infrastructure (Audio-Visual Room, Computer Lab, Gymnasium)
- Introduce and implement more welfare schemes for students and staff.
- Increase of skills-based training and workshops for the Non-teaching staff.

(Smt. Shubha Acharya)
(CO-ORDINATOR, IQAC)

(Dr. Deepa Sharma)
(CHAIRPERSON, IQAC)