



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

SHRI M. D. SHAH MAHILA COLLEGE OF
ARTS AND COMMERCE

- Name of the Head of the institution DR. DEEPA SHARMA
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 02261319000
- Mobile no 9820495951
- Registered e-mail mdshahmahilacollege@gmail.com
- Alternate e-mail info@mmsmc.ac.in
- Address B.J.PATEL ROAD, MALAD (W), MUMBAI
400 064
- City/Town MUMBAI
- State/UT MAHARASHTRA
- Pin Code 400064

2.Institutional status

- Affiliated /Constituent AFFILIATED
- Type of Institution Women
- Location Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **SNDT WOMEN'S UNIVERSITY**
- Name of the IQAC Coordinator **DR.CEENA PAUL**
- Phone No. **02261319022**
- Alternate phone No. **02261319000**
- Mobile **9821517919**
- IQAC e-mail address **iqac@mdsmc.ac.in**
- Alternate Email address **ceenapaul@mdsmc.ac.in**

**3.Website address (Web link of the AQAR
(Previous Academic Year)**

https://www.mdshahmahilacollege.ac.in/UserPanel/display_tab_content.aspx?page=iq&ItemID=os

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ek&ItemID=es#>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.90	2002	15/05/2002	28/01/2009
Cycle 2	A	3.03	2009	29/01/2009	04/05/2014
Cycle 3	A	3.11	2014	05/05/2014	21/02/2021
Cycle 4	A	3.04	2021	23/02/2021	22/02/2026

6.Date of Establishment of IQAC

15/10/2004

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- Systematic Documentation for SSR
- Emphasis on Gender Equality and Environment awareness by every Academic Department
- ICT classrooms
- ICT integrated Advanced training

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Enhance self reliance activities for students, Criteria wise preparation of SSR BY Criteria champions, Timely audit of Academic and Administrative departments, Improve facilities for teachinglearning activities</p>	<p>Skill development courses in Skill Academy and establishment of Incubation Centre on 1st August 2018, Structured documentation of Department details (activities, seminars, teacher profiles, research and extension), External audit conducted, ICT facilities in classrooms (projectors, speakers) and training to teachers in use and application of technology in teaching</p>

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Cycle 3	A	3.11	2014	05/05/2014	21/02/2021
Cycle 4	A	3.04	2021	23/02/2021	22/02/2026
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<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>COLLEGE DEVELOPMENT COMMITTEE</td> <td>Nil</td> </tr> </tbody> </table>		Name	Date of meeting(s)	COLLEGE DEVELOPMENT COMMITTEE	Nil
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COLLEGE DEVELOPMENT COMMITTEE	Nil				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-2021</td> <td>28/01/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-2021	28/01/2022
Year	Date of Submission				
2020-2021	28/01/2022				
15. Multidisciplinary / interdisciplinary					
16. Academic bank of credits (ABC):					
17. Skill development:					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
20. Distance education/online education:					

Extended Profile

1. Programme

1.1

540

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **2293**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2 **1146**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **750**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 **32**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **42**

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	540
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2293
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
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File Description	Documents
Data Template	View File
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File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1 Number of full time teachers during the year	32
File Description	Documents
Data Template	No File Uploaded

3.2	42
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	42
Total number of Classrooms and Seminar halls	
4.2	3429875
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	150
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Shri M D Shah Mahila College is the only college in suburban Mumbai to offer education in four mediums - English, Hindi, Marathi and Gujarati. With an aim to impart accessible education, a well planned system exists wherein the process begins with preparation of academic calendar. Distribution of Workload: As per the workload, a faculty wise, stream-wise and class wise teaching time table is prepared and given to the teachers at the beginning of the term by the Time Table committee. In addition to the regular workload, the time table has provision for Enrichment courses, Career Oriented Programme classes and Computer literacy lectures. A separate sports timetable is prepared too.

Teaching Methodology: The teachers make use of modern methods of teaching besides the traditional chalk and duster and Lecture method. Computer assisted learning is encouraged and teachers too use technology like computers, laptops, cell phones,

audio/video recordings, movies and documentaries to enhance teaching. To test the continuous progress of the students, the subject teachers conduct internal tests. Teachers take allotted group of students as mentees and conduct academic mentoring of the students. Slow, moderate & advance learners are catered to according to their needs. A systematic record of the daily activities is kept by the teachers in the Teacher's Diary.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.mdshahmahilacollege.ac.in/UserPanel/Default.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to SNDT Women's University which mandates 25 marks at the UG level and 50 marks at the PG level in the evaluation of internals. Learners are notified about the schedule of internal and external examinations, evaluation pattern at the beginning of every academic year in the Induction program, by the Principal. Rules for ATKT are also explained. Subject teachers explain the learning outcomes of each paper and outline different types of internal exams. CIE in the institution focuses on a shift from the traditional mode of testing and is done in innovative ways to assess the understanding, skills and also to map learners' individual capabilities. Evaluation processes aim to assess slow, academically weak and advanced learners. Rubrics are explained and guidelines given to comprehend the evaluation pattern. Types of internals vary from discussions, collaborative group work, seminars, oral assignments, open book exams, surveys, presentations, online tests, quiz, mock interviews, projects, skits and role play etc. also keeping in mind the requirements of the industry and changing trends in education. Teachers encourage doubt clearing sessions, practice tests and solving university papers. The internals are continuous, time bound and regularly modified.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ek&ItemID=es

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

42

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics are integrated into the Curriculum of most courses offered in the college, a detail of which is given below

Issues related to Gender

BUSINESS LAW SEM III & SEM IV - Issues like RTI, Consumer protection Act etc are addressed with relation to human trafficking, women and legal aspects.

B. Com III ECONOMICS - In Indian Economy paper students learn gender development index

BA ECONOMICS SEM I - In the paper on Maharashtra Economy students are taught composition of population, male-female ratio and related problems of women.

For paper Entrepreneurship Development students are taught role of women entrepreneurship in development, their problems and remedies and in paper on Labor Economics students learn problems faced by women labourers

in employment both globally and in India. BA II SOCIOLOGY - Paper on Women's Issues in India offered revolves around societal norms that limit opportunities for development of women and have differential impact on their lives as compared to men. BA LITERATURE in ENGLISH, HINDI, MARATHI & GUJARATI each offer a paper on Women's writing wherein the nature, scope and details of women's movements are discussed which includes a representative novel and poems related to patriarchy, suppression of women and Dalits. 'Women in Changing India' is a compulsory paper offered to FYBA students. The entire paper emphasizes on issues related to women.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

105

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ek&ItemID=es
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ek&ItemID=es

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2293

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

407

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess learning levels, teachers review the 12th standard academic records of students, performance in lectures, practical, Slow learners: Personalised coaching with additional practice is given to students with borderline intellectual functioning. Internal tests are modified if required and students are permitted to record lectures. Office administrative staff facilitate issues by corresponding with the university, arranging for separate seating arrangements with additional time and supplying information regarding policies and procedures. Scribes are provided if required.

Advanced learners are provided additional reference material to develop competence and encouraged to mentor academically weak students, participate in mixed group learning, and solve additional problems and questions. Appointed as student leaders in various committees they represent the college at different levels. Workshops on Leadership skills, Time Management Effective Study Habits, and Effective Communication skills are conducted.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2293	32

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential and participative learning, problem-solving techniques to stimulate thinking, reasoning, and application of concepts enhance the teaching learning experience and is promoted in the institution enabling teachers to reach out to the visual, auditory and kinaesthetic abilities of the learners. Experiential Learning. Presentations, workshops, exhibitions empower active learning and form an important part of this process. Research skills through experiments, paper and powerpoint presentations, articles, and dissertations at college, intercollege, national, and international levels bring students on par with new age thinking. Exhibitions organized by Departments of Travel and Tourism, Interior Designing, Fashion Designing encourage students to research, display their creations, create models and prototypes. Department of Psychology annually organises exhibitions by students on topics like Mental Health and Suicide Prevention. Language departments conduct productive programmes to learn language through literature. Understanding different genres through theatrical presentations, poetry recitals, visits to archives and libraries, lit fests, celebration of significant days, author based programmes are regular activities. Problem solving Methodologies Logic building course in BCA promotes clarity in understanding concepts. Departments of Commerce, Psychology BCA, BMS and Economics through the Case Study Method use critical thinking techniques to encourage students, analyse and suggest

methods to resolve problems.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://www.mdshahmahilacollege.ac.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To aid academic activities the college has in total 47 well-lit and ventilated classrooms, Audio-Visual room, conference room, seminar room and two board rooms to conduct teachers meetings / symposiums as well as management meetings plus an auditorium with a capacity to seat 200. The college has 40 classrooms equipped with ICT aids which includes 05 MKCL Super Campus enabled smart classrooms. The aids include LCD Projector, screen, audio system with 13 laptops and 05 portable projectors on demand which our ICT trained teachers use extensively

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
32	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
20	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
783	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The assessment system is explained to students during Induction and reinforced by the subject teachers in the initial lectures. Rubrics are also described. They are instructed to refer to the college website and students' notice board for schedules and all examination rules and regulations. Approximate dates for internals are outlined by each teacher in the study plan. The examination committee, in meetings with the Principal calculates the date of commencement of first year exams after 90 teaching days and accordingly gives the teaching staff a deadline for completion of portion and submission of internal mark sheets. Since 2018-19, first year examination dates are also declared by the university. Internal sheets are signed by the students after verification of marks and accessing of answer scripts. Students are given a feedback to bring clarity in their understanding. Students representing the college in Sports, NCC, extracurricular activities or with medical issues are CIE enables students to get a feedback as the process ensures that they can aim at improving their marks in another type of exam. This system proves to be highly motivating for both the academically weak and the advanced learner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://www.mdshahmahilacollege.ac.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution follows the rules of the SNTD Womens' University for all processes related to exams. The Examination Committee has an Unfair Means subcommittee under it comprising the Principal, Degree college In Charge, the Convener of the Examination Committee and other senior teachers. The Grievance Committee also addresses examination related grievances. Students with issues can approach their subject teachers, department heads, examination in charge and supervisors, Principal for redressal of grievances. The common grievances related to examinations are allocation of seat numbers, disbursement of hall tickets, correction in the name, examination centre, medium of instruction or courses selected by the

student, wrong entry of marks, mark sheets marked as reserved etc. To address their grievances, the students, fill in a Proforma given by the university for corrections at college or university level and attach the requisite documents and the necessary fees. This is attested by the Principal and forwarded to the Examination In Charge in the University. The student can apply for rechecking or reevaluation of answer sheets or photocopies within a stipulated period of time for college and University exams after paying the necessary fees. Redressal takes place within a time period of maximum 15 days. In some cases, the decision requires detailed inquiries which may require extended communication with the University and may take additional days. Students are intimated about the status of their application by the Supervisors or by the administrative staff.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://www.mdshahmahilacollege.ac.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Shri M D Shah Mahila College follows the syllabus prescribed by SNTD Women's University. The programmes are chosen by the college form the base of teaching-learning process. The syllabus stating the Programme Outcome (PO), Programme Specific Outcomes (PSO) and Course Outcomes (CO) for each of the subjects is available on the college website. The objectives and outcomes defined in the syllabus for each course describe clearly the pedagogic strategies for teaching and assessment.

The outcomes of the program highlight

Attainment of learning objectives through a variety of teaching methodologies viz Lecture method, experiential learning mode, Survey and Analysis, Seminars, etc. Evaluation strategies to enable students of varying capabilities to perform well
Provision of unique learning experience by organizing exhibitions, workshops, and paper presentations competitions
Arranging for co-curricular and extracurricular activities which assist in the overall development of the student and give

exposure to local and global aspects of the course/program. Distinctive programmes like interaction with alumni and experts in the field which provide a kaleidoscopic interpretation of a topic Institutional measures like inviting peers from another department, and encouraging use of library books and e-resources enables wider exposure to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.mdshahmahilacollege.ac.in/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The clearly stated Programme Outcomes, Programme Specific Outcomes and Course Outcomes of each of the Subjects offered by the institution are attained through systematic and extensive teaching by well-qualified staff members.

The aim of the Program outcomes is to create confident, competent and socially, economically empowered individuals. In order to achieve this teachers approach and execute the course content with an aim to provide comprehensive knowledge about the subject and assessing the gain of the activity. The IQAC provides an outline of the Program outcome attainment process. The process can be defined thus Academic Calendar prepared by Educational Excellence & Leadership Cell of IQAC IQAC also gives the areas in which activities are to be planned Based on this calendar each department makes the calendar demarking important days & activities in various areas Periodic monitoring of the plan is done by HOD & Educational Excellence Cell Teachers maintain a diary documenting the annual teaching plan and daily teaching log Future plans are prepared by the departments and IQAC A significant indicator of the accomplishment of goals set by the departments is seen through the audits conducted by the College Academic Council.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.mdshahmahilacollege.ac.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

100

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.mdshahmahilacollege.ac.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mdshahmahilacollege.ac.in/Student-Satisfaction-Survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=eg&ItemID=es

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To create and transfer of knowledge various steps have been initiated by the institution. The steps include - Incubation centre, CAL, promotion of quality circle etc. 1. Dr. M I Patel Incubation Centre for Entrepreneurship" - Dr. M I Patel Incubation Centre for Entrepreneurship" was inaugurated on 1st August, 2018 with seed money of 5 lakhs from Dr. M. I. Patel. The Center was created with the objective to promote women entrepreneurship and thus women empowerment.

Activities initiated by the Centre
 1. Basic Course in Stitching- To provide tailoring skills to the students the Centre introduced Basic Course in Stitching from 2018. The course offers 60 hours of stitching training to the students.

B. Soap Making Training- The second course introduced by the centre is on how to make scented and Ayurvedic soaps.

C. Training in Bakery Products - The third course introduced by the centre is training in baking and bakery products. A course is designed in consultation of experts and offers 35 hours of practical training. The course also includes 10-hours of training on business management topics like product positioning, brand creation etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=eq&ItemID=es

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	#
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is known in the neighborhood for its efforts to enhance community wellbeing. To improve community welfare College has been promoting not only NSS and NCC departments to take up extension activity but has also promoted faculty to take up extension activity in the community as well as expose students to various social issues. These activities have helped the students in a) sensitizing towards social issues b) developing a positive attitude towards the underprivileged sections of the society c) widening critical thinking ability d) better time management skills e) enhancing self-confidence f) developing leadership qualities G) Inculcating patriotic and nationalistic values.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ia&ItemID=gi
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

100

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus has three buildings - the Central building, the Incubation Centre building and the Gymkhana building. Recent major repairs and renovation has made the institution much

better equipped to accommodate the students' requirements. Despite the paucity of space in Mumbai the college is still able to provide two playgrounds with total area of 25543 square feet. The college has 40 classrooms equipped with ICT aids which include 05 MKCL Super Campus enabled smart classrooms. The aids include LCD Projector, screen, audio system with 13 laptops, 05 portable projectors on demand which our ICT trained teachers use extensively. As MDSMC supports inclusivity the physical infrastructure is constructed keeping in mind the needs of the differently-abled e.g., wheel chair, ramps, differently-abled friendly toilet which allows entry of wheelchairs. The college also has facility of KIBO, an Instant Open book Scanning & Reading Software for the visually challenged. The students have the facilities of Music laboratory, Language Laboratory, Psychology laboratory, Food laboratory & Stitching laboratory, four Computer laboratories, Fashion Design Laboratory, & Chroma Room (facility for creating multimedia content) for UG & PG. The college has staff study centre too which has computers with internet and printers for teaching staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ia&ItemID=gi

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is built on a 60610.50 square feet of land out of which two playgrounds (Ground one & open stadium) with total area of 25543 square feet are provided which is more than forty percent of the total campus space. The open ground area of the college is utilized for the purposes of sports as well as NCC activities which includes the practices that are regular and also for the training of college students in selfdefence. The ground is clean and also has the essential equipment for sports purposes. The sports department also has been provided with sports room and sports office for administrative usage in the gymkhana building. The college supports sports as well as cultural activities and the participating students are provided with adequate space for practicing. The open stadium is a great attraction to students not only to watch various sports but also as a place where they can sit and relax. The college auditorium

(Surajba Sabhagruh) is utilized for all the academic conferences / seminars / symposiums and other activities of the different departments which includes Yoga and physical fitness activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ia&ItemID=gi

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=ia&ItemID=gi
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

789198

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has a stack room with more than 40083 (38173 + 1910 UGC) books, textbooks, journals and digital resources. The library holds 3440 reference books (includes yearbooks, encyclopaedias, dictionaries, biographies, subject reference books), 111 special books, 16 e-books, 26 online databases, 186 CD ROMS + CD & VCD, 441 audio-visual materials, 22 journals, 40 periodicals, 27 newspapers. The college library also has 1097 bound volumes. The library has the following equipment to help in its administration; it holds 17 computers, 03 printers, 01 barcode printers and 03 card printers. 11 computers are specifically for student's academic usage and has facilities of internet browsing, Microsoft Office & question papers. The Integrated Library Management System (ILMS) is an automated package of library services that has several functions. It offers OPAC services like cataloguing, Searching, Member / Patron Management, Acquisitions and Circulation (issues, returns, and reserves) with a full screen Graphical User Interface (GUI). Library is fully automated using Integrated Library Management System (ILMS) SOUL 2.0 (Software for University Libraries) of INFLIBNET since the year 2005. All the library services like housekeeping which includes data entry, issue & return and renewal of books, member logins etc. are supported by the software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://www.mdshahmahilacollege.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.5

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

27

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Higher education institutions are facing an increased demand for IT infrastructure as it has almost become the foundation on which most of the academic and administrative needs are structured - hence at MDSMC we are keenly stepping forward to setup secure and stable wired or Wi-Fi network campus for our

students and staff. The technology Cell of the college constantly reviews and monitors the functioning of the IT services and according to the changing requirements in the areas specified - an implementation process is initiated for upgradation. In recent times MDSMC procured 60 computers, 13 projectors, and 05 smart super campus (MKCL) licenses and introduced student's attendance tracking with RFID technology. Currently, we at MDSMC, use 100 Mbps optical fiber line along with Tata Tele Broadband Services with dedicated PRI Line supported by 05 (Five) separate 40 MBPS lines for separate operational areas such as administration, library, laboratories, and teaching staff study centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/

4.3.2 - Number of Computers

240

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

966222

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance Policy and Procedure:

1. **Registration of Complaint:** Registration of the complaint in the office giving the details of the maintenance required by the respective department. The complaint is written in the Complaint Register, and the Campus In Charge takes it to the concerned person or informs the official registrar. **Complaint Redressal:** The College has an AMC for computer repairs, Air Conditioning repairs, pestcontrol, an electrician on demand, sewage cleaning person, water cleaning, plumber on demand etc. The complaint is directed to the concerned person by the vice principal or registrar. The technician visits the site and assesses the maintenance required and completes the job. The college maintains the Gymnasium and the sports equipment by a constant monitoring system which is carried out by the sports department staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

50

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.mdshahmahilacollege.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

52

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council of the college consists of Convener, 3 Chairpersons and student representatives from different streams

- Arts, Commerce, Sports and Professional Courses., The Convener and 3 Chairpersons are represented by teaching faculty. The teacher's representatives are nominated by the college authorities. The student representative in the council is selected in the following process. In the first stage from each class, a class representative is elected by the students. (to be a class representative the student candidate should have a clear academic record) From the elected class representative's joint secretary is elected from each stream and from the elected joint secretaries, general secretary is elected. Students council starts its yearly activities with a "TALENT HUNT" to identify the talented students. The winners are felicitated on the occasion of the inaugural programme of the Students Council. The selected students are encouraged to participate in the various inter Collegiate competitions and "YUVA MAHOSTAV" organized by the University at the regional level and zonal level for its affiliated colleges in the fields of literary events, fine arts, music and dance.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college, Maitree Alumni Association, is a registered body under Society Registration Act 1860 and the structure of the association is as follows President - Dr. Deepa Sharma Secretary - Mrs. Zankhana Thakkar Treasurer - Dr. Urmila Gor Members - Dr. Bipinbhai Mehta (Management representative) Members - Dr. Shilpa Shah (Staff representative) Members - Mrs. Kiran Seth (Alumni representative) Members - Ms. Pratima Rambhai (Alumni representative) Members - Mrs. Mamta Pawar (Non-Teaching Staff representative) The membership of the association is open for ex-students and enrollment form of the association is available at the college website, further the forms are also distributed to the students of the third year. To improve the communication among the members the association has utilized various mediums of social networking like Facebook, WhatsApp, and also a link is available on the college website. Every year the association organizes a meet of the alumni in the month of December.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is To enlighten and empower women to become instrumental in enhancing the quality of society

Mission

- To provide education without discrimination to one and all
- To make economically and socially empowered value oriented citizens To build competent, confident, positively inclined individuals
- To uphold cultural identity and conserve heritage
- To provide academically weak students access to higher education

The establishment of Shri M D Shah Mahila College with the aim of 'education for all' serves the primary need of the student population who belong to the middle and lower-middle class section of the society. As an educational institution, developing, maintaining and promoting ethical and moral behavior is the base of the core values which the institution aims to achieve. This is accomplished through academics (papers like History as Heritage, Women in Changing India), Enrichment courses (Life Skills, Yoga) and co-curricular programmes (Value Education, Environment awareness). The primary aim is to expose and prepare the students to global competition and also preserve the traditional values. Such a plan is executed through cooperative and coordinated work of the leaders comprising of senior teachers and administrative authorities.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices participatory administration and decentralized management. The decentralized system enables delegation of power in the important areas namely- IQAC, Educational Management and General Administration. The work of these Heads is in coordination with the guidance of top governance (Management and Principal) and with, University, State Education department and UGC). Student representatives are appointed in the different committees to involve them in the functioning of the institution. Parents' contribution is evident

in their involvement in Parents-Teachers Association (PTA) and Parents' meets organised by departments and HEI. Suggestions from Alumni are also taken into consideration.

IQAC follows PES and the work is handled by IQAC members who lead the following Cells Educational Excellence and Leadership Cell, Human Resource Development Cell, Research Cell, Feedback & Evaluation Cell, Technology Cell and Community Welfare Cell. Educational Management is looked after by Degree college In-charge, Supervisors, Heads of the departments and Student Leaders. General Administration of the college is looked after by the Registrar, Superintendent, office staff and Librarian along with Degree college in-charge and Supervisor.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is a women's institution with the majority of students coming from disadvantaged section of society. Consequently the institution provides and promotes empowerment-based initiatives extensively. The College is a women's institution with the majority of students coming from disadvantaged section of society. Consequently, the institution provides and promotes empowerment-based initiatives extensively.

1. Annual checkup camps are organised to detect anaemia and incidence of Thalessemia. Medical intervention in the form of iron tablets prescribed by doctors, regular feedback on special cases and advice to parents are arranged. Additional health camps on ENT are also arranged. 2. Awareness programmes through lectures and talks by doctors, health experts and Seminars on health related topics on Women's health issues, Healthy diet, Cancer awareness and General Hygiene are organised periodically. 3. The Health Committee and Student Health representatives sieve out health related articles fortnightly from newspaper and magazines and put it on display. 4. Aarambh project - The anaemic students are adopted in the Aarambh project. Many of these students belonged to economically weak backgrounds. Under Aarambh the iron deficient students are provided free snacks

from the canteen (record maintained). The Aarogyam Health Centre also undertook a project with iron deficient students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The top governing committee of the college that approves the major decisions of the college is the Managing Committee which is chaired by the President of the JanSeva Samiti, the management of the college. The overall academic and administrative functioning is handled by the CDC with active involvement of Principal, Vice-Principal, Supervisors and IQAC co-coordinator. The Principal is the Chairperson of IQAC. All major academic and administrative decisions are implemented through IQAC. The IQAC creates a purposeful and result oriented strategy aimed to arrive at Total Quality in Education through the self designed Performance Excellence System (PES). The IQAC reinvented the work processes from a conventional mode to a multidimensional one with individuals becoming involved as leaders in different areas of institutional development.

The Registrar oversees the Office administration. The Office staff includes Office Superintendent, Head clerk assisted by a team of Senior and Junior Clerks. The office takes care of Admission, Eligibility, Scholarships and Freeships, Accounts, Issue of certificates and documents, Maintenance of staff service records and correspondence with the Affiliating University, UGC and Government bodies. The college follows the rules and regulations defined by UGC, State Government and Affiliating University for procedures involving recruitment, promotions, and service matters.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Link to Organogram of the institution webpage	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management of the college is proactive towards the needs and welfare of the entire teaching and nonteaching staff members. A health check-up camp for staff members is an annual feature and it is free of cost. Medical tests to diagnose diabetes, heart problems, cancer, oral health, anemia, calcium deficiency, ENT issues and so on are part of the camp. Provision of part payment of salary to teachers and full payment of salary to non-teaching staff is done in case of delay in salary grant. Non-teaching staff members and teachers have a group Life Insurance approved by the management. Due to the efforts of the management Loan facility is made available from Junior College Employee's Credit Cooperative Society to the teaching and non- teaching members.

Under the welfare scheme the management has taken a lead in reimbursing full fees for higher education of the wards (girl child) of non-teaching staff members. The yearly insurance of the

non teaching staff- peons and office staff is paid by the management from this year. Teachers are given PTAC for attending Seminars and Conferences. Faculty Development programmes are organized regularly on a variety of topics like Voice Modulation, Investment and so on.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual appraisal of teaching staff members is conducted as follows

Performance Appraisal based on Confidential Report: At the end of every academic session, the teachers fill the self appraisal part and submit to the respective Heads of each department. After the HOD puts in her/his remark it is forwarded to the Degree College in-charge /Supervisor who fills in their observations and finally it is sent to the Principal. The principal also puts in her comments. As a matter of policy the Confidential Report is shown personally to all the staff members. The CR form of non-teaching staff members, after self appraisal is submitted to the Registrar of the college and after her remarks it is submitted to the Principal. The principal puts in her remarks and the report is shown to the individual employee.

The Feedback Cell of the college conducts a feedback twice a year. Teachers fill peer review forms for colleagues from the department and other departments. Teachers also give feedback of the academic administrators namely, Principal, Degree College in-charge, Supervisor and Librarian. Non-teaching staff members fill in feedback of the Registrar and Principal. The analysis of feedback is then presented to each staff members.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There are four levels of financial audits. 1. The management has appointed internal auditors, M/S. Vakilna and Company. They regularly monitor the process of working. They check and verify each purchase bill. Unless a bill is signed by them, cheque is not made. There are always two signatories on any cheque issued by the college. 2. The internal auditors have appointed a dedicated person to ensure necessary tax and procedural related compliance like TDS deductions, GST, availability of quotations, existence of purchase order etc. 3. Statutory auditors- M/S Manish Chokshi and Company verify, check the Books of Accounts and sign the balance sheets and audited statements of the college. 4. Audit is also done by the Accounts Department of office of the

Joint Director Higher Education, Mumbai. The audit is done for salary, pay fixation, salary disbursement, salary recovery, leave encashment, Leave Travel Concessions and Non Salary Grants etc. 5.The final and overall institutional audit is done by the office of the Accountants General of India.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The chief source of funds collection in the college is through donations and fees from the various sections of college. The college, established in 1968 is recognized in the society for its efforts towards women empowerment. The management, especially the President, former Sheriff is known for his philanthropy and contribution to encouraging entrepreneurship among women. The college therefore receives donations from the Management members regularly. Besides, the benevolence from well-wishers in society is sought too. The institution receives funds in the form of sponsorship both in kind and/or cash during seminars and conferences from banks and corporate offices.

Applying to many Non-Government Organisations has resulted in noteworthy contributions like scholarship for students from BPCT, Budhrani Trust, Rotary club, Shreeji Girl Education Tank. Organisations like Lion’s club of Juhu has sponsored projects organized under Centre for Incubation and Entrepreneurship. To ensure transparency in processes, the college has a standard policy for purchases made, that is- first three quotations need to be invited then the quotations are opened in front of the management, concerned department, office staff and students (especially for tours) and then the best price is selected.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly to institutionalizing some significant quality assurance strategies and processes. Inculcating leadership among Students . A policy was made to give the majority of the students some leadership roles Apart from the customary General Secretary and Joint Secretaries, Class Representatives (minimum 4 representatives in each class) are selected/ elected. They convey policy decisions taken in Students Council meets and are responsible for addressing discipline issues. The NCC students are in uniform or wear a batch. The following leadership roles were created Each class has a Grievance Representative who is the medium between Grievance Redressal Cell and aggrieved students. . 5S technique - The use of 5S in the Document room enabled the enhancement of the document retrieval system.

Kaizen- Application of Kaizen in key management, labeling fan and light buttons in classrooms, and packing and sealing University answer books helped in improving the routine work. The aim of these applications was to reduce time cycle, bring in cost effectiveness and quality services to stakeholders.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Strengthening the process of Assessing, evaluating, and Reviewing Teaching Learning: Two IQAC members are entrusted with the responsibility of monitoring and assessing the teaching-learning process from planning, execution, and feedback. The academic departments prepare a plan of the activities and programme to be conducted during the academic year and submit it to the Educational Excellence and Leadership Cell. The planning and execution of the activities are reviewed by the Convener of Educational Excellence and Leadership Cell who is an IQAC member. Continuous evaluation is encouraged by way of evaluation modes like Oral and written exams, PPT and poster presentations, visit reports and viva, etc. Teacher assessment is done by students, peers, and members of the administration. The feedback report is analyzed and the teacher is counseled if necessary. Curriculum feedback is collected from students, Alumni, teachers, and parents. The gap disclosed in the feedback analysis is addressed by conveying the deficits or requirements to the BOS chairperson or members. Feedback on activities conducted in the institution is undertaken and analyzed to locate deficiencies and improve on them. A feedback of Support services like Health centre, Students' Council and so on enable to adjudge the needs and requirements of students.

File Description	Documents
Paste link for additional information	http://www.mdshahmahilacollege.ac.in/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

C. Any 2 of the above

<p>initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	
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File Description	Documents
Paste web link of Annual reports of Institution	http://www.mdshahmahilacollege.ac.in/
Upload e-copies of the accreditations and certifications	<p style="text-align: center;">No File Uploaded</p>
Upload any additional information	<p style="text-align: center;">No File Uploaded</p>
Upload details of Quality assurance initiatives of the institution (Data Template)	<p style="text-align: center;">No File Uploaded</p>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution shows gender sensitivity in providing facilities such as safety and security as well as counseling services.

Safety and Security - The college has 24 x 7 male and female security guards and entry to college is strictly monitored by the guards. Entry to students is by I-Cards. Visitors enter with an Entry pass which has to be signed by the person who is approached. Additionally CCTV surveillance system is active with cameras in strategic positions of the building and a display monitor in Principal’s cabin.

Counseling services - The college is sensitive to the emotional and psychological needs of students. Family, career and academic counseling services approved by government are offered free of cost to students in the premises. The department of Psychology also offers counseling services.

Common Room - There is a Common room available for students on the first floor of the gymkhana building.

File Description	Documents
Annual gender sensitization action plan	http://www.mdshahmahilacollege.ac.in/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid / Dry Waste Management: Answer papers (beyond 3 years), Admission forms (beyond 1 year) and student's projects are given to vendors who recycle paper waste. Newspapers, old furniture, iron scrap is regularly disposed off to respective vendors as the need arises. **Liquid/Wet Waste Management:** Separate bins for wet waste and dry waste are kept on each floor for managing segregation of waste. Canteen also maintains a dry and wet waste segregation system. The canteen uses washable plates. Bins for collection of sanitary waste are kept in ladies washrooms. Wet garbage is managed in a drum and pits. The college has a tie up with NGO "Mission Green Mumbai" which promotes pit-composting. The process is managed by NCC students with help from a Class IV employee. Wet Waste from the canteen is deposited in the pit and composting is done regularly. The manure is the transferred to the rose garden and other areas of the college garden. For ensuring that there is no water leakage routine checking and repairing of Taps, Drainage and water pipelines is done. **E- Waste Management:** E-waste is collected and handed over for safe

disposal to Echo Tech Recycling, a recycling unit in Vasai.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To promote an environment of cultural, regional, linguistic, communal, and socio-economic harmony the different departments of the college have initiated various actions. The actions include-

To promote linguistic harmony the department of English organized Maharashtra day by arranging activities like- Shri Bhjung Bhode an expert on Maharashtra Culture was invited online to speak on the Cultural Heritage of Maharashtra, Students and faculty sang Pohade and poems in Marathi, to introduce Maharashtra cuisine to the non-Maharashtrian the students of the department prepared Maharashtrian food and online displayed it.

To celebrate Marathi Bhavsha Day the students of the self-financing department showcased the rich cuisine of Maharashtra by putting up stalls of Maharashtrian food.

To promote harmony in society the Department of History commemorated 'the birth anniversary of Mahatma Gandhi in the first week of October. During the week an exam on Gandhian philosophy was conducted for the students, also 'an exhibition of Gandhian principles was held by way of posters and charts as part of the week's activities. Students were taken on a study tour to Mani Bhavan. Students also made bookmarks with quotes on Gandhiji and the bookmarks were distributed among staff members and nearby schools.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The different departments of the college have tried to imbibe constitutional obligations among the students and community through various actions which included

Departments of Sociology, History &NSS Unit jointly organized an essay writing competition on "Rights of Minorities ". 43 students participated in the competition. To promote the responsibilities of a citizen the P.G.Departemnt celebrated World Environment Day on 5th June 2021 by Organising an Event for Each Plant One. 22 students took part in this event. With the same objective Environment, Awareness week was celebrated by the department of Commerce by arranging a Poster painting competition for students. 20 students NCC unit along with the department of BMS and BAFI participated in the cleaning of wetlands at Chota Kashmir Goregaon East. In collaboration with Mission Green Mumbai. The Department of History organized a webinar on account of the celebration of World Human Rights Day. the speaker of the session was Alumni Advocate Vidya Vishwakarma and Advocate Sneha Dixit . 100 Students attended the webinar

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.mdshahmahilacollege.ac.in/
Any other relevant information	http://www.mdshahmahilacollege.ac.in/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

D. Any 1 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The national festivals of Independence Day and Republic Day were celebrated jointly by the NCC Unit and Students' Council. The students sang patriotic songs while NCC cadets conducted a march past and displayed self-defense techniques. The Department of History commemorated 'the birth anniversary of Mahatma Gandhi in the first week of October. During the week an exam on Gandhian philosophy was conducted for the students, also 'an exhibition of Gandhian principles was held by way of posters and charts as part of the week's activities. Students were taken on a study tour to Mani Bhavan. Students also made bookmarks with quotes on Gandhiji and the bookmarks were distributed among staff members and nearby schools. The Department of Hindi to celebrate the contribution of Premchand. in Hindi Literature organized a week-long program. the program was designed to recollect the varied contributions of Premchand by way of paper presentation, skit or play enactment, and guest lectures. The Department of Marathi organized student-led programs to honor the great figure Maharishi Karve, Savitribai Phule, and poet Kusumagraj. The departmental co-curricular activities began with a celebration of Shahu Maharaj Jayanti as Samajik Samta Din. Students celebrate Teacher's Day on 5th September to commemorate the contribution of Sarvapalli Radhakrishna.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice 1- Female Physical and Emotional Empowerment- from Defense to Combat

Best practice 2- IMPLEMENTATION OF QUALITY CONCEPTS FROM INDUSTRY

<http://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=eo&ItemID=es>

File Description	Documents
Best practices in the Institutional website	https://www.mdshahmahilacollege.ac.in/UserPanel/DisplayPage.aspx?page=eo&ItemID=es
Any other relevant information	http://www.mdshahmahilacollege.ac.in/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The aim of the institution is to create individuals who can become instrumental in enhancing the quality of society. As stated by WHO, Health is "a state of complete physical, mental and social well-being and not merely the absence of disease or infirmity." The objective of adopting Health assurance is - Developing a system and creating awareness for sustained attention towards healthy living Screening for health problems among students and staff Detection of anaemia among students To create awareness about Thalassemia screening and counseling to

students and parents of students detected with Thalessemia minor. The constant incidence of students falling ill during college hours and the need to look out for a doctor in emergency compelled the college authorities to analyse the situation and find a solution. Thus the college established a Health Committee 'Aarogyam' in 2006. The committee laid out a plan to - Arrange for health camps Plan follow-up and intervention strategies for those diagnosed as severely anemic and/or Thalessemia minor Conduct awareness programmes in college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Extend Support to Covid Effected Students and their families
- Series of lectures on Emotional Wellbeing
- Financial Assistance to be continued to students Fee Fees waiver
- Developing infrastructure for the Emotional well-being of the students
- National & International Seminars to be conducted.
- Activities to be planned to celebrate the 75th anniversary of Independence.